

M-S PTO General Assembly Meeting
September 14, 2023, 6:30pm
Middletown Prairie Elementary School

1. Call to Order and Introductions

- a. 22 In attendance

2. Officer Reports

- a. President/Vice President's Report

- i. Thank you to those who have helped with Barkley, stocking the lounges, Dawg walk items.

- b. Treasurer's Report

- i. Bills due
 - ii. Reimbursements

3. Principal/Staff Reports

- a. MPE

- i. A lot of thanks for the start of the school year from the staff, feeling very welcome! Monday night next week, stars at the board meeting to turn thought into a reality for the playground. Dawg walk looking good with schedule for celebration. Homecoming week coming up same week as Dawg walk. One change will be celebrating on the playground so parents can see what the money is being put towards.

- b. LT

- i. Appreciation to the PTO for the teacher appreciation. Looking for extra plastic forks and hot chocolate for their hot or not Fridays. Volunteer opportunity would be to stock the hot chocolate packets with marshmallows. In need of cups and spoons. Morale committee mentioned we are always in need of plastic silverware for lounge. Lost all soda in a huge exploding mess in the refrigerator.

4. Committee Reports

- a. Communications

- i. Newsletters

- 1. Looking to send one out by end of September
 - 2. Looking to up volunteerism

- ii. Sponsorship Communication

- 1. Come up with schedule for blasting logos and sponsorships

- iii. Social Media

- 1. Working to get back on this within the next week or so.

- 2. Looking for volunteers to help with social media blasts.

- 3. When to start posts for Dawg Walk sponsors? One sponsor wants to do it with their nut sale-womens club.

- b. MPE & LT Book Fairs:

- i. October 2 - 6 at both schools

1. Will be looking for “Leads” who will receive detailed emails on set-up to help lead the volunteers. Will be sending volunteer sign-ups soon.
- ii. MPE book fair in the library
 1. Continue with 1st & 2nd graders shopping.
 2. Kindergarteners- order form to send in and volunteers fill their book order and send it to the classrooms
- iii. MPE - Family Reading Night (Fall/Camping Theme)
 1. October 5, 2023
 2. 6 - 7:30 PM; 2 shifts.
 - a. 6 - 6:45 PM
 - b. 6:45 - 7:30 PM
- iv. LT book fair in the multipurpose room
- v. LT - Glow Bingo Night
 1. October 4, 2023
 2. 6-7:30 PM - book fair end at 8 PM
- vi. Literati boxes
- vii. Other needs?
- c. Staff Appreciation
 - i. Welcome gifts
 - ii. September - Cutting boards
 - iii. October - Food during parent teacher conferences
- d. STEM
 - i. Physics Van - MPE
 - ii. STEM Night - October 27-confirmed
 - iii. Meeting with MPE grade representatives
- e. Spirit Wear
 - i. Finalized design usually released in October so items can be ordered ahead of holidays
- f. MPE & LT Family Events
 - i. Volunteers
 - ii. Prizes
- g. Volunteer Coordinator
 - i. MPE Dawg Walk Volunteers
 - ii. Book Fair Volunteers/Bingo Volunteers/Family Reading Night Volunteers

5. Dawg Walk

- i. Sponsorship Update
 1. Current total: \$7300
- ii. Fundraising complete
 1. Online - \$95,658.63
 2. MPE cash/checks - \$22,160.83
 3. LT cash/checks - \$23,782.23
 4. **Total - \$149,181.69**

- iii. T-shirts
 - 1. Sunburst - Delivered
 - 2. Sorting at Leslie S's on Sunday September 17 from 1:30 - 3:30 PM
- iv. Prizes
 - 1. Items will be ordered after numbers in from counting day
 - 2. Glow parties, Kickball games, & Principals for a Day: goal to schedule in October
 - a. *Need volunteer to plan/execute glow party activities*
- v. Celebrations
 - 1. MPE celebration: Friday, September 22nd
 - a. Schedule

	2nd Grade	1st Grade	Kindergarten
Walk <i>around building</i>	8:30 - 8:50	9:30 - 9:50	10:45 - 11:05
Dance Party/Popsicles <i>*on playground</i>	8:50 - 9:20	9:50 - 10:20	11:05 - 11:35
Return to Classroom	9:20	10:20	11:35
1:30 PM Live stream Pie the Principals on Bulldog TV			

- b. Dance Party
 - i. Matt Difanis
- c. Volunteers:
 - i. 5 people to pass out popsicles
- d. Items to purchase
 - i. Popsicles - purchased.
 - ii. Pie materials

- 2. LT celebration: Friday October 13th
 - a. Schedule-Megan-does this work for LT? Remember some of the times were different

	3rd Grade	4th Grade	5th Grade
Walk <i>around Jr High track</i>	8:30 - 9:00	9:40 - 10:10	10:50 - 11:20
Dance Party/Popsicles <i>on field at Jr High track</i>	9:00 - 9:20	10:10 - 10:30	11:20 - 11:40

Return to School	9:20	10:30	11:40
1:30 PM Live stream Pie the Principals on Bulldog TV			

- b. Arch at LT as students leave the building?
- c. City permit needed for crossing at Division & State - *who can do this? Stevi Stutzman in charge of this*
- d. Dance Party
 - i. Matt Difanis
 - ii. Need electrical source
- e. Volunteers:
 - i. Crossing guards: 2
 - ii. Keep kids out of the street: 2
 - iii. Pass out popsicles: 5
- f. Items to purchase
 - i. Popsicles - bought
 - ii. Trash cans: Have some in the storage shed.
 - iii. Pie Materials

6. Old Business

- a. MPE Reading Incentive Program
- b. School Supply Boxes
 - i. Do we want to stay with this company?
 - 1. If so, maybe raise the price a small amount?
 - a. Do not raise prices
 - 2. Look into vendor options

7. New Business

- a. None

8. Announcements

- a. Next Board Meeting - October 12th
- b. Next General Assembly Meeting - November 9th

9. Adjournment